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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Space, Maintenance and Facilities

DATE: 4 January 1954

FROM : Chief, Telephone Section

SUBJECT: Monthly Report

1. Noted hereon are charges for services rendered by the Chesapeake and Potomac Telephone Company and the American Telephone and Telegraph Company.

	<u>Nov. 1953</u>	<u>Nov. 1952</u>
a. Rental and Service Costs		
(1) Switchboard - EX 3-6115.....	\$ 25,375.	\$ 23,261.
(2) Private, Unlisted Lines.....	1,395.	998.
(3) Teletype, Leased Lines, TWX.....	1,091.	1,920.
(4) Miscellaneous.....	555.	431.
(5) Premium Overtime.....	0.	0.
Total.....	\$ 28,416.	\$ 26,610.
b. Toll Charges		
(1) Switchboard - EX 3-6115.....	\$ 3,309.	\$ 4,380.
(2) Private, Unlisted Lines.....	1,858.	3,572.
(3) TWX.....	313.	209.
Total.....	\$ 5,480.	\$ 8,161.
c. Outside Local Calls		
(1) Number.....	137,889	134,792
(2) Cost.....	*\$ 4,828.	\$ 4,720.
* Included in paragraph 1 a (1).		
d. Rental Increase or Decrease, EX 3-6115.....	*\$ 108.	*\$ 498.

2. Additional information pertinent to the operation of this Office is submitted hereon.

	<u>Nov. 1953</u>	<u>Nov. 1952</u>
a. Switchboard Capacity.....	3,200	3,200
b. Lines Working.....	3,039	2,986
c. Lines Available.....	161	214
d. Private, Unlisted Lines.....	118	126
e. Requisitions Issued.....	52	71

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3. Listed below are estimated costs for services to be rendered.

	<u>Jan. 1954</u>	<u>Jan. 1953</u>
a. Rental and Service Costs.....	\$ 29,000.	\$ 27,000.
b. Toll Charges.....	9,000.	9,000.
c. Private, Unlisted Lines.....	1,500.	1,500.
d. Teletype, Leased Lines, TWX.....	2,000.	2,000.
e. Miscellaneous.....	1,000.	500.
Total.....	\$ 42,500.	\$ 40,000.

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